



Information Technology Specialist (ITS 4) Supervisor
Department of Information Services
Computer Services Division

SALARY: \$4,542 - \$5,958 monthly (Range 62)

Opens: December 31, 2009

Closes: January 15, 2010

Location: Olympia, Washington

Agency Profile

The Washington State Department of Information Services (DIS) provides quality and reliable computing, telecommunications, voice and Internet services to state and local agencies, tribal governments, educational institutions, and not-for-profit organizations.

As the technology leader for Washington State, DIS provides innovative enterprise services so that government agencies can successfully serve the public. DIS also provides support to the Information Services Board.

Working for DIS

DIS is an agency on the move. With a talented workforce that has a depth of knowledge and understanding of information technology, DIS provides constructive, reliable and responsive services for all their clients.

DIS offers extensive opportunities for career growth and personal development through workshops, seminars, and other training opportunities as well as a tuition reimbursement program and promotional opportunities.

As one of the top ten places in the country for business and careers (Forbes' Magazine, 2007), and conveniently located at the crossroads of business and leisure, Olympia has become the preferred destination zone for business professionals in the Pacific Northwest.

Olympia is on the Puget Sound and is within easy driving distance of the rugged Olympic National Park, the city of Seattle, Mt. Rainier, Mt. St. Helens, and Pacific Ocean coastal beaches: all offering ample outdoor recreation opportunities. Home to an internationally-recognized educational institution and a vibrant arts scene, Olympia is also the location of the outstanding Farmer's Market, located at the downtown waterfront.

Job Overview

The Department of Information Services has an opening for an Information Technology Specialist 4 (ITS 4) Supervisor to join the Computer Services Division in the Production Services Operation (PSO).

This senior level specialist will **supervise the Grave shift** staff in the Production Services Operations (PSO) area in a multiple processing mainframe data center. The position is responsible for ensuring that the business needs are met relating to IBM print, Unisys Print, IBM Tape, CD-ROM, Unisys Work Load Services and IBM Work Load Services of PSO. This position also supervises all activities of Automated Client Eligibility System (ACES) Operations. This position develops, coordinates and implements new technology and procedures and services related to Print, Tape, Workload, and CD-ROM. This position coordinates their efforts with the Day shift and Swing shift supervisors in PSO in an effort to create consistency within the work unit.

Qualifications

Four years of information technology experience such as consulting, analyzing, designing, programming, installing and/or maintaining computer software applications, hardware, directing projects, providing customer or technical support in information technology; and supervising staff who performed work in any of these information technology disciplines. Strong leadership skills are necessary to be successful in this position.

Desirable Qualifications

The successful candidate should have twelve months experience administering Computer Associate (CA) products, IBM S/390 and Unisys operating techniques, IBM S/390 and Unisys scheduling packages, and IBM 4000 Printing environment.

Employee Benefits

The State of Washington offers a comprehensive and competitive package of benefits to match the needs of our diverse workforce. DIS eligible employees can choose from our outstanding benefit packages including health, dental, life and long-term disability insurance; vacation, sick, military and civil leave; dependent care assistance program; deferred compensation plans; educational benefits program; paid holidays; Commute Trip Reduction Incentives; training; and state retirement plans. Please visit the following link to obtain further information on the [Benefit Plans](#) offered by DIS.

Special Note

The incumbent in this position may be asked to submit to and pass a Washington State Patrol criminal background check.

Applicant Profile

As a separate part of the application process, you are requested to voluntarily complete and return the [Applicant Profile](#) sheet with your completed application. This information will be treated as confidential. This page will be separated from your application and used by authorized personnel only.

Persons of disability needing assistance in the application process, or those needing this announcement in an alternative format, may call (360) 902-3543 or Telecommunications Device for the Deaf 1-800-833-6388.

How to Apply

Interested applicants should submit a letter of interest to hro@dis.wa.gov with a detailed description of their experience as it pertains to the Qualifications listed. Please include a current resume, Washington State Application and a minimum of three professional references.

Please send your application materials via e-mail to hro@dis.wa.gov.

Your application materials sent via e-mail (preferred method) to hro@dis.wa.gov will be accepted as the original. Application materials may be sent via Fax to (360) 753-4170; however, if faxing, the original letter, resume, Washington State Application and references must be sent by regular mail to:

Department of Information Services
Human Resources Office
P.O. Box 42445
Olympia, Washington 98504-2445

The Department of Information Services is an equal opportunity employer. Persons of disability needing assistance in the application process, or those needing this announcement in an alternative format, may call (360) 902-3543 or Telecommunications Device for the Deaf 1-800-833-6388.